



## Safety Coordinator 1

### Job summary

The [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) monitors operations to eliminate hazardous activities. Develops policies to promote occupational health and safety (OSH) awareness. Focuses on prevention and needs to be diligent and analytical. Supports the creation of a healthy and safe workplace.

### Responsibilities

- Create and implement safety plans while ensuring that they are being followed daily
- Conduct safety observation reports regularly
- Attend safety walks and inspections before or during each project to analyze safety risks
- Educate employees on safety standards and expectations as well as safe machinery operation
- Provide recommendations for improving safety in the workplace
- Investigate accidents that occur onsite and identify possible causes of the accident
- Maintain documentation of the company's safety procedures, accidents, and related events

### Requirements

- Bachelor's degree in health and safety or a related field may be preferred
- Registration as a Certified Safety Professional, similar form of licensure as a safety officer or IH certified
- Experience with PowerPoint, Excel and Word
- In-depth knowledge of OSH guidelines and practice

## Safety Coordinator 2

### Job summary

A [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) guides the administration and implementation of safety programs; coordinates safety activities with other departments; provides administrative and technical advice to supervisors and employees to ensure safety control mechanisms. Ensure compliance with all Federal and state safety laws and regulations and safety procedures and processes.

### Responsibilities

- Develops and implements programs such as but not limited to, hearing conservation, chemical inventory/control, hazardous communications/SDS, ergonomics, and others. Schedules and provides or arranges for required annual audiometric testing.
- Conducts and supports safety meetings. Plans to develop and deliver or arrange delivery of safety-related training to multiple departments monthly.



Conducts Public outreach trainings.

Advises and assists managers and supervisors in promoting a safe work environment. Recommends procurement, use, and installation of safety or hazard control equipment.

May serve as Safety Officer in Incident Command System Command Staff.

Ensures compliance with federal and state regulations by understanding existing laws and rules, interpreting standards, enforcing adherence, and advising management on needed actions.

Counsels and provides technical support to employees, supervisors, managers, and other stakeholders on matters regarding worker's compensation, and fitness for duty determination.

Track, and analyze incidents and accidents.

Conduct accident investigations and work with supervisors and employees to develop plans to prevent similar accidents.

Implement the plan and monitor the results of the plan.

Conduct regular safety inspections to identify workplace hazards and implement hazard controls before accidents occur.

Also, determine whether any employees are using unsafe safety practices and may need more training.

Coordinate annual emergency evacuation drills.

Coaches managers, supervisors, and e, employees on expected roles, responsibilities and p, protocols.

May lead both routine and non-routine accident and quarterly safety inspections.

## Requirements

Computer applications including document, presentation, spreadsheet, and d, database programs.

Highly ethical individual who applies ethical standards of behavior to daily work activities. Takes responsibility for actions and decisions and fosters a work environment where integrity is rewarded. Exercises discretion when involved in highly confidential and sensitive matters.

Naturally self-motivated, confident individual with the ability to work independently and/or with limited direction, as well as cooperatively in a team environment, while consistently demonstrating collaborative, respectful, and productive work habits.

Actively pursue professional development opportunities to add value to the agency and to help the agency meet its strategic goals and objectives.

Effective one-on-one and group presentations and facilitation.

Using strong oral and written communication techniques for the interpersonal communications required to manage sensitive safety and investigative matters.

Collect data from a variety of sources; organize, plan and p, resent recommendations to management staff and operations personnel.

Research alternative courses of action beyond prescribed guidelines.

Determine correct or efficient courses of action.

Develop management recommendations and prepare backup material to substantiate any requests for changes in procedures.



Implement changes in policies and procedures.

Foresee trouble spots in a proposal, project, or program.

Recognize hazardhazardoustions, work methods or eq, equipment and then implement or recommend corrective action.

Demonstrate cultural competency through respectful, inclusive work habits and through the valuing and welcoming of cultural differences in all position responsibilities.

Prepare budget estimates, maintain records, and prepare reports.

## Safety Coordinator 3

### Job summary

The [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) is responsible for ensuring warehouse safety and hazmat compliance, to incincludngning, documentation audits, and reporting.

### Responsibilities

Maintains employee safety documentation

Coordinates and conducts safety training as needed

Develops and communicates safety topics as needed

Conducts post-accident investigations and communicates results as needed

Documents and communicates property damage reports

Provides weekly recaps on building safety compliance status

Manages action log of safety improvements

Reports food safety problems to site leadership with authority to initiate action as needed

Other duties as required and assigned

### Requirements

High school diploma or GED (General Education Diploma) equivalency

2 to 4 years related experience and/or training; or an equivalent combination of education and experience

Experience with warehouse equipment

PC literate to include proficiency with Microsoft Word, Excel, PowerPoint, and Outlook

Exceptional verbal and written communication skills

Ability to apply common sense understanding to interpret and carry out instructions

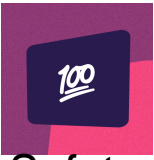
Ability to organize safety audits

Ability to organize and conduct training classes for audiences at all levels of the organization

Ability to develop and proof training materials

Proven presentation and facilitation skills

Ability to write reports and correspondence



## Safety Coordinator 4

### Job summary

You bring your body, mind, heart, and s, spirit to your work as a Safety Coordinator. You know when to move quickly. When to sit quietly. When to laugh loudly. You're equally comfortable with emergency management protocols and regulatory requirements and providing train training/educational members. You're great at what you do, but you want to be part of something even greater. Because you believe that while individuals can be strong, the right team is invincible. As a [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) with us, you will have the opportunity to support the [Safety Manager](https://100hires.com/safety-manager-job-description.html) with the coordination and development of emergency drills and exercises; evaluation and development of after-action plans associated with actual events and/or drills/exerciexercisesothe regulatory requirements.

### Responsibilities

Develop emergency exercises and drills for the hospital and associated departments to achieve regulatory requirements for Emergency Management.

Support the evaluation of the Hazard Vulnerability Analysis (HVA) and the Emergency Management Committee.

Develop education and training strategies to support Emergency Preparedness activities.

Coordinate with [Safety Manager](https://100hires.com/safety-manager-job-description.html) to adhere to and document all Emergency Management requirements of various external regulatory agencies surrounding exercises and drills.

Attend internal and external meetings if applicable to the role.

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Perform other duties as assigned.

### Requirements

Associate's Degree or a minimum of five (5) years of related Emergency Management experience, required

Prior experience in the development of Emergency Management exercises and drills, required

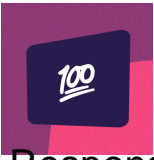
Current Driver's License or ability to obtain, required

Prior project management experience, preferred

## Safety Coordinator 5

### Job summary

Safety Coordinator assists in the coordination of the safety activities for the facility to maintain compliance with OSHA, Corporate, and F, facility safety regulations and initiatives.



## Responsibilities

Perform work directly related to management or general business operations in his key role of coordinating and managing safety at the facility

Customarily and regularly exercise discretion and independent judgment

Formulate, interpret or im, or implement management policies or operating practices

Evaluate operations, processes, and e, equipment in the facility to determine compliance with all safe operating policies, facility written programs, and O, SHA requirements

Carry out major assignments in conducting the operations of the business

## Requirements

Strong verbal and written communication skills

Ability to use Microsoft Office programs: Word, Excel, PowerPoint

Ability to read and interpret correctly the OSHA 1910 standards (OSHA 511 certification a plus)

2 years experience in manufacturing and safety setting or relevant safety educational background

Ability to relate to management as well as shop floor employees

Demonstrated commitment to safety

Ability to manage multiple ongoing tasks to meet deadlines

Regular and predictable attendance, safely perform tasks and adherence to all safety policies and procedures are essential functions of this job

## Safety Coordinator 6

### Job summary

Our Company is seeking a highly motivated [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) to join one of our project teams.

## Responsibilities

Assist with executing our safety strategy and zero accident culture on the project(s)

Monitoring daily construction activities for compliance with OSHA and company rules/policies

Implement the project's safety program

Teach onsite safety classes including fall protection, excavation & confined space, scaffolding, electrical, OSHA-10 and OSHA-30 hour

## Requirements



5 years of commercial construction safety experience

Formal safety training including OSHA 500 in the construction industry and training in scaffolding, crane management, steel erection, emergency response, fall management, excavation and confined space, rigging, hazardous waste and NFPDS/erosion control

Ability to identify and correct safety deficiencies in the field

Possess excellent interpersonal skills, with demonstrated ability to effectively interact with employees at all levels in a construction environment

Candidate must also be proficient with Microsoft Office applications including Word, Excel, and PowerPoint

Experience with a general contractor preferred

## Safety Coordinator 7

### Job summary

The [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) position is a full-time position, reporting to the Regional Safety Compliance & Training Specialist. The Safety Coordinator, under general supervision, will be assisting with and coordinating all aspects of safety and training on site-site [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) will assist site leadership and the Regional Specialist to prevent injuries & illness and to help continue to grow a strong, safety-oriented culture.

### Responsibilities

Help to maintain safety and training documentation for employees and contractors

Coordinate and assist with new hire onboarding, monthly safety training, and s, safety incident investigations

Collaborate with Regional SpeciaSpecialistsep Supervisors and Site Leadership updated on the status of employee training

Assist with identity fiction of health and safety hazards and implementing the proper control measures

Help to update and audit Job Safety AnalysAnalysess), Standard Operating Procedures (SOPs) and L, lockout

Procedures and ensure employees are properly trained in them

Assist operations and maintenance departments with safety projects and improvements

Understand and support OSHA recordkeeping requirements and the maintenance of required recordkeeping forms (300, 300a, and 3,01s)

Participate and lead the site safety committee

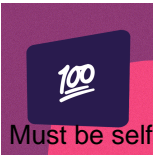
Partner closely with site leaders to create, maintain and improve the safety and training environment

Perform other duties as assigned

### Requirements

Experience with Microsoft Word, Excel, PowerPoint, and O, outlook required

Strong leadership and interpersonal skills



Must be self-motivated, highly organized, and a team player

Excellent follow-up and attention to details

## Safety Coordinator 8

### Job summary

We are searching for a Safety Coordinator.

### Responsibilities

Assures compliance with codes and standards for the department and hospital with regards to AHCA, (life safety), TJC (life safety, EOC and e, and emergency preparedness), NFPA, ADA, OSHA, and other applicable regulatory

Assures all required tests, inspections, preventive maintenance, and repairs on safety safety-replacement and systems are properly performed on time. Assures deficiencies are risk assessed for ILSM and corrected according to Policy

Establishes and maintains all safety and regular regulatory-related documentation including DAR, PCRA, ICRA, ILSM

Coordinates all activities of and recommendations from outside consultants, vendors, surveyors, and inspectors as they relate to safety and code compliance

Assists with data gathering for the Environment of Care Committee

Participates in E.O.C. Safety tours, Fire drills, Disaster drills and other hospital Emergency drills

Acts as hospital liaison and representative with all City, County, State, and Federal and federal Agencies

Develops and coordinates all safety safety-related education and training to hospital staff

Performs hazard vulnerability and risk management and analysis and accident and environmental investigations as needed

Ensures all safety safety-related performance goals are achieved

Meets weekly with Facility Director to report on issues and projects

Interacts with Engineering, Infection Control, Risk Management, Quality, Human Resources, Security, Biomedical

Engineering and safety coordinators in other hospital departments

### Requirements

Associate's Degree or equivalent with code compliance and regulatory

Two years experience with AHCA and TJC

Must be able to read and interpret drawings, construction documents, regulatory codes, and standards

Able to work independently with minimal supervision

Demonstrates the ability to interact with the public and staff on all levels while possessing a positive attitude

Ability to demonstrate excellent organizational skills and attention to detail

Must be able to read, write and speak conversational English



Basic computer skills and knowledge of Microsoft Office

## Safety Coordinator 9

### Job summary

The [Safety Coordinator](https://100hires.com/safety-coordinator-job-description.html) is responsible for implementing the citation of programs and ensuring compliance with local, state and f, and federal regulations that pertain to Safety & Health.

### Responsibilities

- Assist in establishing goals for the Safety & Health program at the facility.
- Conduct audits to ensure compliance with Safety & Health regulations.
- Communicate effectively with management on Safety & Health issues.
- Conduct training on Safety & Health programs.
- Develop training programs on Safety & Health programs.
- Conduct incident investigations.
- Develop corrective actions for critical situations.
- Implement Safety & Health programs.
- Conduct statistical analysis.
- Assist in the Health Services Department when needed.

### Requirements

- Associate's Degree
- Strong leadership and interpersonal skills
- Registration as a Certified Safety Professional

## Safety Coordinator 10

### Job summary

We are calling a Safety Coordinator.

### Responsibilities

- Develop policies and procedures that facilitate compliance and program implementation.
- Undertakes needed research on current and proposed changes to Federal, State, and local laws and regulations affecting the assigned programs.
- Assists with Hazardous Material, Waste Management, and other safety program documents.



Creates and monitors a waste reduction program within the medical center and office tenants.

Reviews any inquiries or reports of non-compliance and addresses issues in a timely fashion with appropriate rate levels of management. If an incident of noncompliance occurs, develop a corrective action plan and monitor implementation.

Sets up requirements and parameters for projects that all involved departments and facilities are able to comply with.

Evaluate program and training effectiveness by performing periodic interviews and environmental rounds of employees to assess their understanding of facility compliance policies: interviews and or surveys customers; reviews compliance reports; review program components and ensure enforcement of program with applicable policies, procedures, and regulations.

Collaborates with local Leadership to identify, develop, and implement program improvements that advance the goals and objectives of the program.

Provides service in a calm, consistent, effective manner with an objective of customer service and satisfaction.

Utilizes appropriate tools and techniques to facilitate teamwork and collaboration among stakeholders.

Takes responsibility for problems encountered and follows through to conclusion.

Uses professional judgment and takes action when working with other departments on special projects.

Responsible for the development, coordination, and implementation of Emergency Preparedness and associated educational programs by regulatory agencies, including CMS and Homeland Security.

Establishes efficiency protocols consistent with departmental operations.

Responsible for ensuring appropriate documentation of programs to ensure compliance with OSHA, Joint Commission, EPA, DOT, and other applicable agencies or organizations.

Develops, designs and creates an all-inclusive and comprehensive document that meets regulatory requirements set forth by Federal, State and municipal agencies.

Provide general oversight as directed by senior or departmental leadership to encourage a positive work environment.

Provides guidance and support to staff and community members to ensure that they are able to perform their work effectively and efficiently.

Oversees and assists with directing the activities of the department/program to ensure that continuous quality and cost cost-effectiveness are provided.

Demonstrates the ability to make decisions, delegate tasks and encourage staff/community members to use their talents to achieve the desired outcomes.

Appropriately credits staff and community members for their effort and accomplishments.

## Requirements

H.S. Diploma or GED

Certification in Healthcare Safety Professional to include completion of Incident Command System (ICS) 100, 200, 700, and 800 within one year from the date of hire.

Four (4) years experience in health care-related fields including Emergency Preparedness, Safety and/or regulatory



Prior experience in program coordination