



Inventory Manager 1

Job summary

A company has an immediate need for an Inventory Manager. We are seeking a dynamic, energized, and most importantly, experienced person who specializes in warehousing, inventory control, and warehouse logistics to oversee the efficient receipt, storage, fulfillment, and distribution of our wide variety of products. Our ideal candidate must be technologically literate as we are seeking to bring our warehouse up to state-of-the-art standards -including barcoding and best fulfillment practices.

Responsibilities

Managing warehouse operations in a way that best suits the company's vision and policies

Modernizing inventory and fulfillment operations and warehouse technologies

Overseeing receipt and proper storage of warehoused product

Controlling and verifying the inventory levels by conducting regular physical counts and reconciling with the data system (SAGE 100)

Maintaining the warehouse's physical conditions: 1) general cleanliness and 2) organization, layout, and design in a way that will ensure maximum space utilization

Safeguarding the warehouse contents by establishing procedures and protocols for proper storage and fulfillment practices

Working directly with the Sales Managers to oversee and prioritize the distribution of outgoing orders and oversee the fulfillment staff to meet these goals

Coordinating with the Shipping/ [Logistics Supervisor](https://100hires.com/logistics-supervisor-job-description.html) and Manager to schedule outbound orders

Working directly with the Purchasing department to ensure proper stocking levels are maintained

Managing fulfillment staff and their daily operations: assign tasks accordingly, monitor tasks, and appraising job results

Maintaining fulfillment staff: recruiting, training, and counseling in accordance with company policies

Processing returned goods and ensuring all return processes are completed correctly and efficiently

Complying with all company policies as well as any federal, state, or local requirements/legislation

Maintaining standards of health and safety, hygiene, and security

Producing reports and statistics regularly

Requirements

Proven work experience as an [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) (5+ years)



Expertise in warehouse management procedures and best practices

Proven ability to implement process improvements

Hands-on experience with warehouse management software and databases

Leadership skills and ability manage staff

Strong decision-making and problem-solving skills

Excellent verbal and written communication skills

BS degree in logistics, supply chain management, or business administration (or related)

Inventory Manager 2

Job summary

We are seeking a strategic-minded, hands-on manager to join our local manufacturing team to own our inventory processes and controls. The [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) will be a critical member of the team that will help drive positive culture change for our inventory processes. This position will be responsible for managing our inventory controls, performing cycle counts, and leading the physical inventory performed at the site. This position will also play a key role in managing relationships with internal support groups and in the development of inventory strategies to improve efficiencies and reduce variances.

Responsibilities

Develop, implement, and refine processes for ensuring control of all inventory at the facility.

Perform weekly cycle counts and reconciliation. Lead investigations to determine root causes and action items associated with variances.

Work with the procurement, sourcing, customer service, operations, and finance functions to ensure the organization has an effective process to manage inventory and reduce variances.

Assist in the development and implementation of business processes to ensure compliance with company policies centered on inventory.

Develop and report on key performance indicators to drive continuous improvement of inventory controls.

Requirements

Successful 5+ year track record in related inventory management role.

Proficient in the use of ERP.

Strong proficiency with MS Office Suite – Excel, Word, Outlook, and query tools.

Strong process development skills.

Strong collaborative and communications skills.

Ability to effectively relate to and communicate with people across all levels of the organization

An ability to concentrate on meeting objectives and performance.



Able to work independently with limited supervision with strong initiative and finishing skills.

Comfort/familiarity with constructing presentations, organization communications, and business cases.

Strong analytical capabilities and critical thinking skills.

Ability to prioritize tasks to achieve deadlines in a changing environment.

Must be willing to learn the processes that affect inventory

High School Diploma or GED is required.

Inventory Manager 3

Job summary

The [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) is responsible for the overall integrity and accuracy of the physical inventory of the company. Key functions include the planning, execution, and reconciliation of full physical inventories and cycle count processes in warehouse locations as well as control of inventory throughout the distribution process. The [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) has direct supervisor responsibility for Inventory Specialists, Cycle Counters, and Verification positions and is a key business partner to other leaders.

Responsibilities

Staff management including; hiring, scheduling, onboarding and performance management

Support regional stores, troubleshooting all issues related to inventory and product movement.

Provide a high level of professionalism when working with internal and external business partners

Performance of annual inventory with bi-annual inventory and cycle counting as needed.

Reconcile and report on cycle counts

Proficient in reading cycle count reports and performing proper research and adjustments

Requirements

Excellent verbal and written communication

Analytic thinker with excellent problem-solving skills, including math-related functions

Proficient with the entire MS Office suite

Able to work a flexible schedule; evenings, weekends, holidays with travel and overnight travel as needed

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Ability to multi-task several priorities and possess solid time management skills

Flexibility when encountering evolving business objectives

Able to work independently and in cross-functional team environments



Maintain a positive attitude and adhere to company culture

Bachelor's Degree or equivalent work experience, including 3+ years in an inventory related role in a retail environment

Inventory Manager 4

Job summary

We are looking for a dedicated and reliable [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) to join our growing company. Your chief goal in this position will be to monitor and report on our company's inventory levels. You will be responsible for developing inventory tracking systems, reviewing levels of supplies, ordering new materials, and performing a daily analysis.

Successful inventory management is a trustworthy professional with outstanding record-keeping and analytical abilities. The chosen candidate will demonstrate excellent organizational and problem-solving skills, as well as the ability to interpret and analyze large amounts of data.

Responsibilities

Design and implement an inventory tracking procedure to optimize inventory control procedures within our ERP/MRP system.

Examine the levels of supplies and raw materials to determine shortages

Document daily deliveries to update inventory

Prepare detailed reports on inventory operations, stock levels, and adjustments

Analyzes daily product and supply levels to anticipate inventory problems and shortages.

Communicates with inventory employees to meet business goals and address personnel issues.

Evaluate new inventory to ensure it's ready for shipment

Perform daily analysis to predict potential inventory problems

Order new supplies to avoid inefficiencies or excessive surplus

Proposes strategies to reduce costs and improve procedures of supply chain logistics.

Monitors demand and analyzes data to anticipate future supply and logistical needs.

Reports on inventory levels, supply chain progress, procedural efficiency, and personnel issues to upper management.

Analyze different suppliers to obtain the best cost-effective deals

Manages the recruitment and training of new and current inventory employees'

Contributes to team effort by accomplishing related results as needed

Requirements

Bachelor's degree in business, logistics, systems engineering, supply chain management, or similar.



A minimum of 5 years experience in a similar role

Solid knowledge of data analysis, inventory management software, and forecasting techniques

An analytical mind with strong attention to detail

Outstanding organizational and problem-solving skills

Excellent communication and leadership abilities

Eagerness to learn technical information

Technical skills such as measuring and converting units of measure

Verbal and written communication skills

Customer Relationship Management data recording

Intermediate level skills with the Microsoft Office Suite

Inventory Manager 5

Job summary

We are currently looking for a seasoned [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) to join our growing team!

With extensive experience in distribution and manufacturing.

Responsibilities

Help the organization leverage technology for optimized performance.

Understand how the system is configured and adjust parameters to achieve desired outcomes.

Help to translate business requirements and objectives into technical functionality.

All your hard work is centered on ensuring inventory data accuracy that results in efficiency gains across our Operations.

Working cross-functionally with our distribution, customer service, & finance teams, you have built efficient, cost-effective, and sustainable processes across inventory management.

Developed specific metrics and KPIs that provide the right insight into our inventory accuracy and help elevate team performance and service standards.

Maximize Efficiencies & Service: You are working with Finance, Production, and Supply Chain teams to safeguard the accuracy of our inventory data while maximizing efficiencies.

Exemplify our good manufacturing & distribution practices, high standards of food quality, safety, and food defense.

Requirements

3 to 5 years of People Management Experience

Minimum 5 years related experience in inventory control and management preferred

Experience training, coaching, and supervising team members



Managed operational performance through a set of KPIs

Experience maximizing inventory management efficiencies, and service standards

Experience working with large ERP systems (i.e., SAP, Oracle, etc.)

Experience with a WMS (Warehouse Management systems) preferred

Proficient in safe work practices, including OSHA regulations, forklift certification, and training.

Proficient in excel, word, PowerPoint, outlook

Eligible to work in the US without sponsorship (now & in the future)

Able to lift 50 pounds

Inventory Manager 6

Job summary

Monitor available supplies, materials, and products in order to ensure that customers and employees have access to the products they need. Lead a team of inventory employees to receive and record new stock as it comes in and move stock onto trucks or shelves as needed. In addition, Inventory Managers are responsible for interviewing and hiring employees, creating schedules, monitoring stock levels at the warehouse, and knowing when to replenish stock.

Responsibilities

Manages staff and activities related to maintaining proper levels of stock or inventory

Participates in planning inventory, defining optimal inventory levels, and monitoring inventory levels

Ensures compliance with established policies and procedures. Verifies, reviews, and approves large invoices

Monitors and investigates inventory discrepancies. Implements loss prevention procedures and practices

Establishes and maintains an organized flow of goods in the stock room and onto the sales floor

Manages inventory staff: participates in interviewing; hiring, and training and development of associates

Maintain daily records of shipments and invoices to see what products need to be replenished

Ensures that all federal and state safety rules, regulations, and standards are adhered to and followed

Plans/schedules the efficient use of manpower and equipment to accomplish objectives in addition to overseeing the departmental budget

Coordinate, track, and provide analysis regarding damaged and returned material

Maintains a highly motivated workforce by timely communications, displaying an attitude of consistency and fairness, focused recognition for good work and ideas, etc. Develop and provide key performance metrics and countermeasures on a regular basis to all levels of the organization

Requirements

Bachelor's Degree in Supply Chain Management, Business Administration and 5 years of experience or equivalent



education and related experience

Proficient in Microsoft Office Suite

Strong organization, multi-tasking, and time management skills

Strong communication skills – written, verbal, persuasion, motivation, facilitation of strong working relationships

Knowledge of other MS Office Suite and/or software applications related to job functions

Excellent interpersonal, customer service, analytical/problem solving, problem management, presentation development, presentation, and communications skills

Knowledge of all warehouse operations & is able to fill in for supervisors during absence, vacation, etc.

Proven experience creating and implementing inventory management and cycle count procedures and process controls

Experience utilizing inventory management software

Working knowledge of fulfillment/distribution systems and processes, productivity standards, and technology

Knowledge and outstanding ability to build and maintain strong business partnerships with internal and external stakeholders

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Job summary

We have an immediate need for an Inventory Manager. The ideal candidate for the [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) should have retail inventory experience and management skills.

Responsibilities

Physical inventory counts

Inventory reconciliations

Cash Handling

Order products, maintain inventory levels

Maintain professional relationship with vendors

Suggest areas for cost savings

Requirements

Experience managing inventory in a retail setting

Knowledge of retail store operations

Strong customer service



Inventory Manager 8

Job summary

As an Inventory Manager, you will have the opportunity to work with a cross-functional team of business and planning leads to develop, execute, mature, and scale the inventory strategy across multiple business groups. Additionally, you will drive the development of business processes, tools, and analytics to support inventory planning activities. This role requires independent thought leadership and influencing skills to drive change and align cohesive strategies, processes, and execution elements to ensure all functional areas adhere to the policies.

Responsibilities

Develop, implement, monitor, and report on cross-functional KPIs to ensure effective execution, integration, and performance against inventory targets. Propose and implement solutions to improve metrics.

Own and drive operational adherence to the inventory policies established within each business group.

Participate in shaping Supply and Demand Planning strategies, capabilities, and processes that aim to improve operational performance and meet high service levels.

Work with Demand Managers, Supply Managers, and cross-functional partners to standardize inventory processes while understanding the challenges and differences between business groups.

Own the business requirements, development, deployment, and ongoing enhancement of Demand/Supply/Inventory planning and tools to support multiple supply chains within the Infrastructure team.

Develop and execute on monthly and quarterly reporting and business analysis.

Drive product success by keeping ourselves and others accountable for metrics such as forecast accuracy, quarterly financial variance, inventory utilization, delivery performance, etc.

Support management with risk assessments, alternative plans, and mitigation activities.

Lead and/or partner to drive cross-functional inventory optimization projects from idea to implementation and adoption.

Responsible for communicating business-related issues or opportunities to the next management level.

Prepare process workflows and associated documentation.

Support the development of complex, multi-year, supply chain strategies and implementation plans.

Champion activities across multiple functional groups within the larger infrastructure team.

Requirements

BA/BS degree in Business, Supply Chain, or related field or equivalent practical experience.

5+ years of experience in Supply, Demand, or Inventory planning and execution.

Experience in S&OP, IBP, demand forecasting, inventory optimization, and supply planning.

Communication and interpersonal skills with experience presenting to various levels.



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Job summary

In this [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) role you will support production by managing the inventory and planning process.

Responsibilities

Reviews and evaluates all planning/scheduling functions. Works closely with various departments to coordinate planning and inventory activities, such as forecasting, scheduling, inventory projections, and product life cycle activities.

Manage the daily activity of Buyer-Planners who perform all work order planning and purchasing of routine replenishment inventory materials; ensure a high level of customer service.

Manage the Inventory/Cycle count team perform all of the monthly cycle counts, yearly physical inventory, and consignment inventory reconciliations.

Requirements

College degree or equivalent experience

5-7 years of Supply Chain / Materials / Inventory Management experience

Strong computer skills in Microsoft Office and Excel required; skills in Sequel or other Microsoft database/reporting systems helpful

Previous manufacturing industry experience with strong working knowledge of ERP required

Strong leadership, motivational, and team-building skills required

Ability to quickly analyze and solve complex problems required

Moderate to expert skills in lean manufacturing/manufacturing techniques helpful

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Job summary

An [Inventory Manager](https://100hires.com/inventory-manager-job-description.html) is responsible for all inventory management. They will be working closely with the Finance team.

Responsibilities

Plan, implement and manage procedures to maintain and optimize inventory control

Sales & transfers order processing



Regularly auditing inventory counts across all locations and adjusting both counts & processes to improve future inventory

Data Management- which will be creating component codes, creating a bill of materials, and getting that entered into the ERP system

Requirements

Bachelors Degree

3-5 years experience

Netsuite knowledge is a plus

Proficient in Excel