



Handyman 1

Job summary

We are looking for a reliable [Handyman](https://100hires.com/handyman-job-description.html) to undertake upkeep and repair tasks at the interior or exterior of company premises. We'll rely on you to keep our facilities in perfect condition by doing various odd jobs.

Deft hands and technical knowledge are important parts of a Handyman's arsenal. You must be well-organized with strong general repair skills. A keen eye for detail and physical stamina are valued greatly in this job.

Responsibilities

- Clean facilities by sweeping, dusting, etc.
- Perform maintenance and light repairs
- Perform routine landscaping on the grounds
- Paint and fill gaps or crevices (on walls, sidewalks, etc.)
- Undertake light installation or carpentering (e.g. build cabinets)
- Repair equipment or appliances
- Assist tradespeople with electrical, plumbing, or HVAC repairs
- Undertake duties as assigned or emergency tasks (e.g. shoveling snow)
- Identify and report the need for major repairs

Requirements

- Proven experience as Handyman
- Experience with hardware tools and electrical equipment
- Basic understanding of electrical, plumbing, or HVAC systems
- Basic math skills
- Good communication ability
- Well-organized and apt in problem-solving
- Attention to detail
- High school diploma or equivalent

Handyman 2

Job summary



We are currently looking for a [Handyman](https://100hires.com/handyman-job-description.html) to perform various general building services including but not limited to: repair, operation, general upkeep, maintenance, and safety and security duties.

Responsibilities

Responsible for the overall maintenance and operations of buildings and grounds; ensuring that the facility is clean, properly functional, in good repair, and safe; Performing basic grounds work including, but not limited to: planting/pruning, mowing, raking, bagging, trimming, clipping, planting, watering, weeding; Seasonal maintenance, including snow removal as needed

Responsible for basic building repairs such as plumbing, carpentry, painting, plastering, electrical and HVAC and to other building related systems

Responsible for opening/closing program buildings, and operating basic building systems (security locksets, alarms, lighting, HVAC, fire safety, utilities etc.)

Managing trash removal and recycling as per building requirements NYC DOS regulations

Cleaning, lubricating, and repairs; maintaining, organizing and proper storage all required tools and equipment;

Responsible for proper use of hand and power tools, ladders / lifts, personal safety gear, etc.

Responsible for documenting/reporting all facilities, building, unit or property related issues to supervisor, including all safety/operational issues; Observing/reporting all external work performed by vendors, and third parties; and facilitating access to work areas

Moving/transporting office furniture, equipment and supplies in /around building(s) and grounds in the course of executing their duties

Appropriate use of agency vehicles in the course of performing related job duties and as directed by management

Provide coverage to alternate agency units/buildings as required

Other duties as assigned

Requirements

High School Diploma or GED Equivalency is highly preferred

A current, valid clean Driver's license is required and must be maintained throughout employment

Five (5) years of experience in building construction/maintenance/repair; an Educational or Trade certificate in a related field may be substituted for two (2) years of experience

Strong mechanical aptitude, and well-rounded hands-on mechanical skills

Ability to work well with people, with strong customer service skills

Ability to work in indoor and outdoor environments, in all weather conditions

Ability to predominantly work on their feet during working hours, and throughout the day

Ability to lift & carry fifty (50) pounds; able to bend, reach, push, pull, load, unload, climb, etc., including the ability to



work safely from a six (6) foot ladder or OSHA approved work platform

Handyman 3

Job summary

The [Handyman](https://100hires.com/handyman-job-description.html) is a position that may require early mornings, late nights, and weekends. The Handyman's main duties include maintaining the functionality of office spaces by repairing, installing, or improving new or existing structures and hardware.

Responsibilities

Repairing any broken, loose, or missing hardware in event spaces or offices.

Repairing damage to the drywall, seals, metal doors, and other commercial fixtures.

Basic knowledge of hardware, equipment, and materials such as drywall, tile, fasteners, plumbing, electrical, etc.

Proper care and respect of equipment including power tools, dollies, vacuums, etc.

Project management for time and labor costs in addition to the flexibility to work around events and client site tours.

Working carefully to ensure the safety of the employee and others when working with hazardous materials, chemicals, or electricals.

Alerting staff on-site of any projects that temporarily affect mobility, access, or safety.

Managing inventory and notifying managers of needed hardware, paints, light bulbs, etc.

Maintaining a positive and eager attitude.

Communicating with other departments regarding any needs, issues, or informing them of in-progress projects that could create a hazardous environment.

Requirements

3+ years of handyman/general contracting experience

Ability to lift 50+ lbs

Ability to work on ladders

Punctual and reliable attendance

Handyman 4

Job summary

As a [Handyman](https://100hires.com/handyman-job-description.html) you will convert recently vacant homes into homes ready for occupancy. The [Handyman](https://100hires.com/handyman-job-description.html) will also be responsible for helping the



maintenance team with special projects. The [Handyman](https://100hires.com/handyman-job-description.html) position reports to the [maintenance supervisor](https://100hires.com/maintenance-supervisor-job-description.html) and property manager and requires attention to detail and the ability to follow directions.

Responsibilities

- Clean/restore recently vacated apartment homes
- Help maintain the cleanliness of the facility and grounds
- Change bulbs, locks/keys
- Must be able to install appliances and furniture
- Exterior/ Interior painting and caulking, light drywall repair
- Ability to physically manage painting, pressure washing, blower breezeway, and parking lots

Requirements

- Construction/apartment experience preferred
- Have basic hand tools
- Have dependable transportation to and from work
- Have a strong work ethic with reliability and dependability
- Enjoy working with others and taking direction when needed
- Maintain a friendly and customer service-oriented approach to co-workers and customers

Handyman 5

Job summary

We are hiring a professional and reliable [Handyman](https://100hires.com/handyman-job-description.html) to join our maintenance department.

Responsibilities

- Perform basic tasks including painting and filling crevices, cleaning facilities, and managing maintenance repairs
- Perform maintenance and light repairs
- Undertake light installation or carpentering
- Assist tradespeople with electrical, plumbing, or HVAC repairs
- Undertake duties as assigned or emergency tasks
- Identify and report the need for major repairs



Requirements

3 years of experience

Collaborative, reliable, Well-organized, and apt in problem-solving

Experience with hardware tools and electrical equipment

Basic understanding of electrical, plumbing, or HVAC systems

Good English communication skills

Attention to detail

Valid driver license and personal vehicle, tools and ladder

Handyman 6

Job summary

We are looking for a [Handyman](https://100hires.com/handyman-job-description.html) to join our team.

Responsibilities

Utilizing power tools to repair shipping containers (with supervision)

Pressure Washing

Painting

Warehouse environment

Climbing/Kneeling/Crouching

Lift up to 45lbs

Standing or walking up to 10 hours daily

Communicate in English, both receiving and providing instruction

Requirements

Hand/Power tool experience

Dedication, seeking individuals who can take the initiative and work independently

Steel toe boots are required

6 months of recent work history (i.e. working, volunteering, or attending school)

As a condition of employment, you may be required to take and pass a pre-employment drug screen and background check

Have valid documentation that proves your eligibility to work in the United States



Handyman 7

Job summary

The ideal candidate will be responsible for coverage of the building. Maintain and repair tenant apartments and general building maintenance projects. Support day-to-day maintenance work and other duties as necessary.

Responsibilities

Perform repairs and maintenance on the building, apartments, and all building systems

Installation of kitchen cabinets

Troubleshoot and correct plumbing deficiencies

Communicate with tenants

Responsible for the write-up on tenant work tickets

Literate, reading and writing

Able to communicate effectively via phone and in person

Responsible for cleaning all apartments where maintenance work was performed

Maintain appearance of building lobbies, interior/exterior of building

Requirements

Must have direct and proven experience as a [Handyman](https://100hires.com/handyman-job-description.html) in a residence, customer service,

professional services environment

Must have excellent communication skills and a professional demeanor

Able to effectively communicate via radio in a professional manner

Microsoft office

Handyman 8

Job summary

The [Handyman](https://100hires.com/handyman-job-description.html) must have relevant building maintenance skills including, plumbing, electrical, as well as minor plaster and painting. Responsibilities include general maintenance, orderliness, and cleanliness to ensure the facilities and equipment in the building are in good working order at all times.

Responsibilities



General maintenance, orderliness, and cleanliness to ensure the facilities and equipment in the building are in good working order at all times.

Conducts daily routine work orders

Builds and repairs cabinets, counters, closets, etc. as needed

Making minor electric repairs

Plastering and painting as needed

Minor plumbing which includes fixing leaks, washers, minor pipe replacements

Repairs entrance and internal doors, locks, hinges

Reporting any concerns to management

Requirements

Accountability

Problem-Solving

Behaviors

Preferred

Team Player: Works well as a member of a group

Handyman 9

Job summary

We are seeking a [Handyman](https://100hires.com/handyman-job-description.html) to support our institution. This individual will be responsible for the facility and general facility needs.

Responsibilities

Responsible for minor repairs to electrical, plumbing, equipment, hardware, etc.;

Perform various projects such as painting, cleaning, plastering, etc.;

Perform basic repairs on appliances;

Ability to utilize a variety of materials and tools;

Perform preventative maintenance;

Communicate with management regarding the status of various tasks and projects.

Requirements

High school or equivalent preferred

Must be proficient in plumbing, electrical, and carpentry.



Must have HVAC experience

Flexible schedule

Strong technical skills

Handyman 10

Job summary

We are seeking a [Handyman](https://100hires.com/handyman-job-description.html) to join our facility.

Responsibilities

Performs decontamination of personnel, equipment, and facilities. Performs general cleaning of facilities as necessary or assigned, such as floor mopping, cleaning equipment, and access areas, changing step-off pads; collecting and transferring waste and equipment; and assisting in radwaste processing and shipment activities.

Works with multi-discipline crews doing work requiring varying degrees of physical dexterity performing manual tasks, such as: installing and removing shieldings, loading and offloading vehicles, and moving equipment.

Operates forklifts, pick-up trucks, and other vehicles not requiring a commercial driver's license.

Performs routine inspections such as drum and sump levels, protective clothing storage/dress areas, equipment, and material storage cages assigned to the work group.

Sets up and operates small portable pumps (not related to plant operation) and assists with the setup and sluicing/processing of liners/drums, tankers, etc. for release or disposal.

Requirements

High school diploma or equivalent.

Satisfactory physical ability to perform manual labor work in and out of doors, at times under adverse working conditions.

Intelligence adequate to observe conditions, learn new methods, and follow instructions.

Sufficient manual dexterity to use small hand and portable power tools, and to perform simple mechanical tasks.

Satisfactory physical and psychological condition as indicated by company-provided examination. Must have the ability to obtain a respirator clearance within six (6) months.

Must possess a valid driver's license.