



Controller 1

Job summary

We are seeking an ambitious Controller to become a vital part of the company. In this leadership role, you will manage an accounting and clerical department. As the Controller, you will plan and direct all operational accounting functions, manage the accumulation and consolidation of financial information for internal and external financial statements, assess accounting and internal control systems, and guide departmental staff.

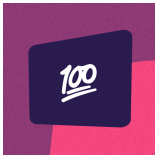
Working with our company, you will handle key decisions and challenge, negotiate and influence the team. As a leader, you will encourage innovative ideas that are sound and progressive, challenge the status quo, and support creativity in your area of responsibility.

Responsibilities

- Ensure timely cash collection by driving the timing for monthly billing and other cash management techniques
- Prepare cash-flow reports that project cash needs at weekly and monthly intervals, and handle daily cash management
- Perform duties beyond formal job responsibilities
- Work closely with the executive team and partners to facilitate efficient and effective firm-wide operation
- Manage the production of and monthly monitoring of the annual budget and forecasts
- Analyze, apply, and improve policies, procedures, controls, and most methodologies
- Research, prepare and execute Finance Department initiatives such as software and systems implementation and other departmental or firm-wide improvements, as required
- Present executive committee and partners with monthly financial reports
- Guide all operations of the finance department, including accounts payable, billings & collections, and payroll

Requirements

- Excellent attention to detail
- Strong communication skills and able to receive criticism well
- Outstanding communication skills, excellent interpersonal skills, both oral and written, and ability to build as well as deliver effective presentations
- BA/BS in Accounting, Finance, Economics, or another business-related field
- Self-starter, ability to identify issues and resolve problems
- 3+ years of progressive accounting experience, including as a Controller preferred
- Commitment and abilities to meet critical business deadlines
- [CPA](https://100hires.com/cpa-job-description.html) or MBA preferred
- Past work in technology, analytics, and management experience is highly valued



Earlier experience in public accounting is highly valued

Experience working in a dynamic and changing company environment is a plus

Deep understanding of Analyze Financial Statements

Budget forecasting experience required

Comprehensive knowledge of Personal Financial Statements

Top notch analytical, quantitative and social skills

Controller 2

Job summary

We are currently looking for a Controller for a large company. The Controller directs and manages the day-to-day financial operations of the organization. The Controller will be responsible for putting accounting processes in place, making sure cash transactions are being posted correctly, and that the company is utilizing its current accounting software efficiently.

The ideal Controller will have 10+ years of previous accounting experience, be proficient with Excel, and have a strong understanding of Great Plains. The ideal Controller should have 10+ years of general accounting experience, have a bachelor's degree in Accounting or Finance (Master's degree preferred), and have 2+ years in a supervisory role.

Responsibilities

Manage the day-to-day financial operations of the organization

Responsible for putting accounting processes in place

Review cash disbursement transactions monthly to determine appropriate allocations to general ledger accounts and distribution to various budget categories

Prepare journal entries

Analyze detailed accounts as required

Maintain chart of accounts and make changes as required

Prepare monthly financial statements and ensure accuracy

Prepare monthly accruals for accounts payable processing

Assist auditors in the completion of the annual audit

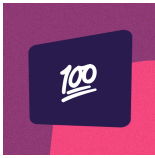
Prepare quarterly financial indicators as selected

Prepare cash flow analyses and budget variance analyses every month

Requirements

Bachelor's Degree in Accounting/Finance (Masters in related field desirable)

10+ years of Accounting experience



2+ years in a supervisory role

[CPA](https://100hires.com/cpa-job-description.html) desirable

Excellent interpersonal skills; Capable of working with personnel at all management levels

Effective written and verbal communication skills

Ability to quickly and accurately analyze key financial data and assess its impact on the organization

Budgetary/Financial Reporting

Must be able to take the initiative on a wide variety of projects essential to growing the business

Controller 3

Job summary

The ideal candidate should possess strong analytical skills, exceptional problem-solving skills, be highly organized, and have excellent leadership skills. The Controller will develop processes to streamline accounting functions and operations, provide financial analysis and reports, train staff on business finance issues, promote regulatory, tax, and GAAP compliance, and drive income generation.

Responsibilities

Preparing financial reports.

Analyzing financial data.

Manage Cost Accounting.

Revenue Recognition.

Overseeing and preparing income statements.

Participating in budgeting processes.

Engaging in and managing day-to-day financial transactions.

Streamlining accounting functions and operations.

Coordinating audit processes.

Requirements

Bachelor's degree in Accounting or Finance

5+ years of senior accounting responsibilities in a high-growth environment

[CPA](https://100hires.com/cpa-job-description.html) or CMA highly preferred

Proven experience in finance management, including complex inventory, cost accounting, A/R, and A/P structures.

Strong understanding of GAAP

Strong leadership qualities

Excellent interpersonal skills



Proficiency in accounting software

Analytical skills

Controller 4

Job summary

As the Controller, you'll manage all financial and accounting activities including budget management, forecasting, financial analysis, and the preparation/presentation of financials. Our client will expect you to have a high knowledge level of cost accounting related to manufacturing. In the leadership role, your Supervisory responsibilities will include overseeing a [Senior Accountant](https://100hires.com/senior-accountant-job-description.html) and A/P Clerk and will encompass payroll, accounts payable, accounts receivable, and financial reporting.

Responsibilities

Monitor the financial performance of the company; Provide status of financial condition by collecting, interpreting, and reporting financial data

Compile and analyze financial reporting packages; Prepare special reports by collecting, analyzing, and summarizing information and trends.

Compile and analyze all financial aspects of the manufacturing process, work with Operations to control costs and optimize processes

Prepare monthly and annual operating budgets. Responsible for preparing the weekly and month-end reporting

Prepare all quarterly and year-end reports, including preparation of year-end tax documents

Requirements

Bachelor's degree in Business, Accounting, Finance or related discipline

Accounting designation [CPA](https://100hires.com/cpa-job-description.html) highly desirable, or an equivalent combination of related experience and education

Knowledge of Oracle NetSuite is highly desirable

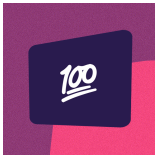
Must have a high level of experience/knowledge in cost accounting and manufacturing.

ERP system background is required. Knowledge of NetSuite is highly desirable

Minimum 5 years of accounting experience in financial management with thorough knowledge of cost accounting and manufacturing

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Job summary



Our company is looking for a Controller. This position will involve the management of Accounting and Finance. The ideal candidates will have strong communication and interpersonal skills to interact with various levels of employees and management.

Responsibilities

Prepare manufacturing finance reporting for operations.

Lead month-end close process.

Perform variance analysis, financial analysis, and margin analysis.

Manage Accounts Payable and Receivable.

Monitor inventory reports to ensure accuracy and resolve variances.

Oversee month-end close process, including journal entries, reconciliations, and accruals.

Manage complex ad hoc analysis and special assignments.

Mentor, train, and develop accounting team.

Requirements

B.A. degree in Accounting, Finance, or related.

3-5 years of accounting experience in a manufacturing environment.

Strong experience working with ERP systems (SAP, Oracle preferred).

Process improvement and automation experience.

[CPA](https://100hires.com/cpa-job-description.html) highly preferred.

Advanced Excel skills.

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Job summary

This position is a hybrid of a position where you will be doing the normal accounting functions but also the finance side as well doing budgets, forecasting, etc. The Controller will be responsible for all financial aspects of the company including Managing a team.

Responsibilities

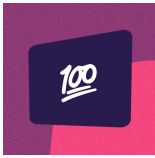
Oversee AP/AR

GL

Budgeting

Forecasting

Accruals



Financial Statements

Month End Close

Requirements

Degree in Accounting or Finance

5+ years experience

Experience with ERP implementation preferred

Experience in mergers & acquisitions

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Job summary

The Controller is a hands-on accounting role, handling all daily accounting and finance responsibilities. This position requires the ability to work independently and autonomously on a wide range of financial duties including accounting, reporting, analyses, GAAP, payroll, and internal policies and procedures to provide accurate and timely financial statements.

Responsibilities

Oversee financial and accounting functions, including general ledger, accounts payable, accounts receivable, bank reconciliations, financing, and communicating with senior management

Manage Accounts Payable (ensure procedures are followed):

Analyze reports to ensure all open bills are accurate, review older bills and void checks; Field vendor and credit card calls; Initiate wire transfers, check runs, and disbursements

Manage Accounts Receivable (ensure procedures are followed): Review and remit sales tax; Manage reconciliation of contracts to invoices; Oversee collection calls; Ensure proper allocation of revenues; Work with clients as needed to resolve collection issues

Cash Management responsibilities to include review and processing of all cash transfers and disbursements

Manage Payroll: Manage payroll processing; Reconcile wage reports to the general ledger

Prepare monthly financial reports: Reconcile Bank Statements; Prepare journal entries; Develop and maintain a month-end financial statement package and analyze trends; Report on variances; Prepare monthly accrual to cash work paper and distribute; Prepare and Analyze the Statement of Cash Flow; Present reports; Work with the CFO and/or Executive Team to prepare and maintain budgets

Policies & Procedures: Ensures that all financial policies and procedures are being followed; Implement new policies and procedures to help identify, resolve, and document accounting issues in addition to creating procedures to make the close and reporting processes more efficient and accurate



Requirements

Experience in a lead or supervisory position, leading an accounting department

Hands-on experience with general ledger, monthly closing procedures, monthly issuance of financial statements, variance, and analytical reports

Prior experience defining and refining internal procedures

Experience with internal controls

Extensive experience with GAAP accounting

Solid technical knowledge related to work assignments and willingness to take ownership of all accounting functions

Strong general ledger knowledge – experience with Quickbooks preferred

Excellent organizational, problem-solving, critical/analytical thinking, and computer skills

B.S. in Accounting, MBA or CPA/CMA preferred

Strong communication skills and ability to interact with all levels of management, clients, and vendors

Controller 8

Job summary

The Controller directs and monitors the implementation of accounting, budgeting, internal control, and financial reporting policies, procedures, and administrative practices at the operating unit. Provides financial guidance to executive staff. Drive financial understanding and accountability with all operational departments by sharing and explaining financial results.

Responsibilities

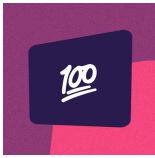
Oversee the operations of the accounting department, including the design of an organizational structure adequate for achieving the department's goals and objectives. Manage the success of their accounting and finance teams through increased technical training and succession planning.

Adhere to prescribed accounting and reporting policies, principles, and conservatism. Coordinate the provision of information to internal and external auditors for the ultimate goals of certification of the Company's financial statements, improved efficiencies by the implementation of recommendations, and minimizing total costs. Comply with local, state, and federal government reporting requirements and tax filings.

Ensure that accounts payable are paid promptly. Confirm that accounts receivable are collected promptly. Maintain a system of controls over accounting transactions.

Issue timely and complete financial statements, annual budgets, and forecasts to Corporate. Coordinate the preparation of the corporate monthly, quarterly, and annual reports.

To develop and adhere to adequate systems of internal control to assure proper stewardship of assets and to assure the



accuracy of accounting records and documentation, including appropriate policies and procedures.

Work cooperatively with the CFO and [Corporate Controller](https://100hires.com/corporate-controller-job-description.html) and make effective use of corporate counsel and other corporate services. Keep company management and [Corporate Controller](https://100hires.com/corporate-controller-job-description.html) aware of major business and accounting issues.

To ensure timely and effective accounting and identification of variances from plan, forecast, and prior periods.

To develop, analyze and interpret statistical and accounting information and to utilize the information in reports of operating results.

To keep abreast of current accounting standards and also new developments in the areas of industrial accounting and financial reporting.

To prepare and implement the budget and profit plans in conjunction with the operating management of other departments.

Requirements

Strong general ledger, cost accounting, accounts payable, accounts receivable, payroll, and financial knowledge.

Managerial skills and abilities.

Bachelor's degree in Accounting or Finance plus [CPA](https://100hires.com/cpa-job-description.html) certification.

Must have 10 years of hands-on accounting managerial experience.

High degree of diplomacy and the ability to deal with and influence persons in all types of positions.

Audit experience is a plus

Strong communication skills

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Job summary

The Controller will be a vital member of the financial team. This position is responsible for the ongoing upkeep of financial records and reconciling the day-to-day transactions of the companies. Also, this position is responsible for the daily, weekly, and monthly internal reports to the CFO.

The position is also responsible for performing data analysis and other projects as requested by the CFO. This position is a full-scale accounting position that will require someone who likes a challenge and can handle many details, tasks, and transactions. The intangibles we are looking for are proven experience, impeccable character, and the ability to 'get things done.

Responsibilities



Manage the financial functions, including planning and analysis, cash and debt management, budgeting, accounting, reporting, treasury, audit, and tax.

Continue to automate and optimize existing accounting and inventory management systems and ensure processes are correctly implemented.

Prepare monthly financial reporting, including financial and operational KPIs.

Manage and train a team of two existing accounting and administrative assistants to support the growing business platform.

Requirements

Experience working with ERP systems such as QuickBooks and NetSuite (incl. financial and inventory management systems)

Hands-on problem solver

Strong analytical skills and ability to communicate efficiently

Proven Excel skills required. Experience with Microsoft Office and other analytical software a plus

2-3 years of experience at a leading accounting firm preferred but not required

Entrepreneurial, and detail-oriented individual that thrives in a fast-moving environment

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Job summary

We are seeking an experienced Controller to join the team! The ideal candidate isn't afraid to roll up their sleeves, get out from behind the desk and become an operational leader in the areas of accounting, finance, administration, and planning. The Controller is responsible for all traditional Controllershship duties including administrative, accounting, and financial operations of the company.

Responsibilities

Manage the accounting, human resources, and administrative departments.

Manage office personnel.

Management of inventories, receivables, and other controlled accounts.

Accounts Payable reconciliation and disbursement.

Oversee the financial position of the day-to-day operations.

Monitor cash balances and cash forecasts.

Manage payroll.

Maintain monthly and annual accruals and depreciation.

Implement operational best practices and compliance tied directly to monitoring and control systems.



Maintain in-depth relations with all members of the management team.

Manage any third parties to which functions have been outsourced.

Manage all Federal, State, and Local government communications.

Maintain banking relationships.

Oversee the issuance of financial information.

Manage general ledger and financial statements

Manage month-end closing accuracy and deadlines.

Manage external auditing and accounting relationships.

Requirements

Desire to help all department heads and keep business and communications flowing

Great team member

High level of written and oral communication skills.