



Construction Supervisor 1

Job summary

The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) is the most visible and consistent point of contact for home-buyers, sponsors, volunteers, and community members. Construction Supervisors should be passionate advocates for Habitat and enjoy sharing their knowledge while on the job site and when in contact with people outside the organization. The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) is responsible for maintaining a professional and enthusiastic attitude on the job site.

The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) is responsible for opening and closing the job site each day, making sure the site is ready and accessible for inspectors and sub-contractors, is safe during business hours, and secured during off hours. Additionally, the [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) is responsible for ensuring that all work on assigned projects is done by approved plans, building codes, and sound building practices.

Responsibilities

Supervise and coordinate all aspects of building and/or remodeling assigned houses efficiently and safely; Maintain build schedules, schedule inspections, coordinate daily site work and activities, maintain quality standards, and ensure house(s) are completed by the scheduled move-in day.

Ensure a safe jobsite always.

Train volunteers in the safe usage of tools and equipment to prevent both injuries and damage.

Requirements

Ability and willingness to communicate in a clear, open, and thoughtful manner.

Strong planning and organizational skills.

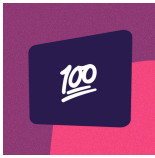
Ability to manage multiple projects and priorities at one time.

Some familiarity with computer systems and phone applications including the use of e-mail and MS Office suite. Ability to learn and utilize software or technology as required.

Construction Supervisor 2

Job summary

We are looking to fill its [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) role. The position would be leading projects of all sizes with multiple funding sources that require coordinating contractors, materials, logistics, and interfacing with engineering, maintenance, operations, and outside agencies.



Responsibilities

Manages the construction portfolio through the implementation phase and produces resource-loaded and leveled project schedules. Reviews proposed designs to advise on constructability issues with adverse impacts.

Works with Supply Chain to identify and obtain resources (equipment, materials, and contractors). Reviews contractors' credentials in the established qualification process. Supports material receiving through inspection.

Works regularly with project managers, engineers, and planners to define construction work package breakdown structure, requirements of work package content, and priority of package development.

Develops and executes multi-year strategy for efficiently executing construction activities where multiple projects will be simultaneously occurring.

Leads an organization that develops project cost estimates, material and fabrication requirements, and project completion dates, and evaluates engineering estimates compared to construction control estimates.

Manages multiple progress reporting requirements depending on project type.

Evaluates work in progress to assure construction and installation of facilities and equipment follow approved detailed design and engineering standards.

Conducts productivity analysis to identify and resolve critical variances so projects can achieve established objectives.

Maintains accurate and current project documentation necessary to archive and close out a project.

Develop synergy contracting strategies for turnaround and construction efforts.

Works to implement appropriate turnaround best practices into the construction plan, schedule, and execution of scheduled and emergency refinery outages.

Responsible for overall adequate use of personnel to reduce equipment downtime, improve efficiency, control costs, and anticipate further improvements.

Supports area team concepts and cooperative efforts among all refinery groups and departments.

Helps develop and support refinery safety initiatives and programs.

Assures compliance with all plant safety rules.

Assures compliance with environmental regulation, including waste minimization.

Requirements

High school diploma or equivalent GED

Six or more years of experience in the Refining or Petrochemical industries.

Four or more years of leadership experience required

Proficient with Microsoft Word, Outlook, Excel

Knowledge of industry codes and standards applicable to major capital projects

Able to interpret technical drawings and schematics



Good proactive troubleshooting/problem-solving skills

Good leadership, communication, results-driven, team building, and critical thinking skills.

Authorized to work in the US on a full-time indefinite basis without the need for employment visa sponsorship now or in the future

Must have the physical ability to perform all essential job duties and work extended hours, including nights and weekends.

Must be physically able to access all refinery areas, including the use of stairs and/or ladders to inspect crucial processes and mechanical equipment.

Greater than 50% travel will be required between the two sites with anticipated extended stays at one or the other depending on project status.

Construction Supervisor 3

Job summary

The Facilities Supervisor will provide technical and supervisory support for the Facilities Team. This position provides management to support site maintenance of mechanical systems, electrical systems, and construction activities at the facility. Responsibilities include engineering, development, and execution of facility projects. Work scope includes overseeing daily work activities and tracking maintenance schedules to closure.

Responsibilities

Lead project management and maintenance activities.

Work with building infrastructure systems.

Support and organize site infrastructure work.

Maintain HVAC systems.

Understanding customer problems and communicating customer feedback.

Manage the development and training of personnel.

Use Maximo to manage maintenance databases.

Develop a culture of a safe working environment.

Support occupational hazards and standard safety precautions.

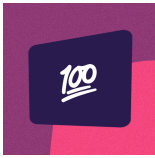
Management of hourly crafts

Resolve operational problems and be able to work with location personnel to resolve the problem.

Requirements

BS degree in mechanical/electrical engineering

[Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) License.



Ability to understand customer problems and communicate customer feedback.

Must be able to handle multiple projects and process daily work orders.

Working knowledge of electrical systems, mechanical systems, and building codes.

Must be able to develop safe work plans to support the work group.

Must have good time management, and the ability to multitask.

Ready to embrace a changing environment with shifting priorities.

Construction Supervisor 4

Job summary

Under limited supervision, the [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) performs construction support job functions as assigned by management. Typical job responsibilities include assisting and supporting management in construction, construction support, construction, and field engineering.

Responsibilities

Plans, schedules and organizes the work to ensure utilization of employees and compliance with all contract requirements, quality standards, safety requirements, and budgetary guidelines

Ensures staffing levels of supervised personnel are maintained in a manner that allows the effective execution of the assigned scope of work at all times

Instructs employees on the work methods and performance expectations

Provides leadership and motivation to subordinate personnel

Interfaces with groups inside and outside the organization, senior management, client representatives, and auditors

May be assigned special projects

Responsible for providing direction, training, and evaluation of Construction personnel.

Assists with the development or review/update of various plans, policies, or procedures as needed

Assists with maintaining positive employee relations

Responsible for group supervision and administration

May provide presentations to project senior management

May have some budgetary responsibilities

Oversees investigations of waste management facilities and evaluates environmental waste transportation, treatment, and disposal vendors for acceptability

Develops and oversees quality assurance and training programs related to the handling of radioactive and other hazardous waste

Assists in the preparation and implementation of the approved Construction program

Makes decisions independently as required to address and resolve problems and to plan and coordinate work



Plans, develops, coordinates, and directs the activities related to a specific functional area

Applies diversified knowledge of construction and technical principles, practices, and methods for a range of assignments requiring knowledge and experience with advanced methods, techniques, and procedures

Initiates contacts with other construction support disciplines as well as projects, design engineers, and outside sources of technical and construction-related information

Independently provides comprehensive, skilled, professional construction and technical support in addressing unique requirements and problems that have an important impact on construction activities

Requirements

Ability to wear a respirator and other protective equipment to enter various types of potentially hazardous areas (such as but not limited to chemicals, dust fumes, mists, heat stress factors, etc.).

Ability to carry several instruments/equipment or tools while walking extensively. Potential prolonged walking/standing, repeated pushing/pulling.

Ability to perform medium to very heavy work, exerting up to 100 pounds of force occasionally, non-repetitive, up to 50 pounds of force frequently (any exertion of force/lifting greater than 45 pounds requires the usage of a two-person "buddy system"), and/or more than 20 pounds of force constantly, repetitive; performing such activities as lifting, lowering, carrying, pushing, pulling, standing, walking, grasping, kneeling, stooping, reaching.

Potential for prolonged driving off or riding in a motor vehicle, machine operation, and/or working around moving equipment/machinery or motorized vehicles (such as but not limited to car, truck, golf cart, gator, heavy equipment).

Ability to work in confined areas, tanks, heat stress conditions, high noise, and areas with radiation and chemical hazards.

Construction Supervisor 5

Job summary

The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) has a thorough understanding and knowledge of architectural and engineering principles. The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) coordinates the daily project management function of all new school construction and renovation projects. The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) must be capable of developing an effective working relationship with administrative, support, and local school personnel.

Responsibilities

Contributes to the development of construction and project estimates for the Capital Improvements Program; contributes to and reviews all Technical Specifications, and is responsible for preconstruction activities advising on feasibility and constructability of each project.



Develops and implements training programs for staff; analyzes construction sequence schedules; supervises budget monitoring for all projects; supervises construction projects, and management staff.

Works proactively with construction field staff to develop solutions to issues that keep projects on schedule and budget.

Attend field meetings as needed and develop partnerships with contractors.

Reviews and approves all payment requisitions, invoices, and change orders for assigned projects.

Attends bid openings and contributes to recommendations for award of construction contracts; reviews and makes recommendations for all contracts, purchase orders, and payment applications; monitors construction activities and recommends dispute resolutions to the Director of Construction.

Develops and supervises post-construction program and erosion and sediment control program.

Ensures record documents are received and maintained for all construction projects; coordinates project close-out concerning permits, occupancy, and warranty.

Requirements

Bachelor's Degree in Architectural, Engineering, or Construction Technology and experience in field construction

Seven years of successful experience in the development and construction industry as a project manager of educational projects

Knowledge of construction principles and practices as applied to the construction of school facilities; knowledge of materials testing, engineering standards, building codes, and other applicable requirements governing school construction

Ability to perform technical construction inspections; to maintain accurate and complete records; to apply engineering standards, codes, and other requirements to varying situations

Demonstrated knowledge of computer software (including E-mail, internet, Microsoft Office, and Construction Project Management Software)

Demonstrated experience in developing and tracking budgets

Ability to keep and maintain accurate records and meet deadlines

Possesses strong organizational skills and interpersonal skills

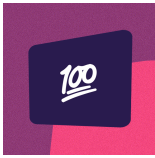
Ability to communicate with individuals of varied cultural and educational backgrounds

Possess leadership qualities and personal characteristics necessary to work effectively with members of the community, administrators, school board members, parents, and teachers

Construction Supervisor 6

Job summary

The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) supervises the construction of gas distribution facilities, including all related projects, resource management, and



customer involvement; also overall monitoring of work to ensure safe, effective, and efficient operations performance and compliance to applicable Federal rules/regulations.

Responsibilities

Supervise construction projects ensuring the safe, productive, and timely completion of assigned projects.

Plan, schedule, assign and monitor the work of pipeline construction crews and support personnel.

Pre/post-inspect jobs and provide safety observations, including equipment and vehicle maintenance/repairs.

Resolve design problems and material discrepancies.

Monitor contractor activities and project expenses, including review and approval of invoices.

Ensure proper work methods are applied and safety precautions are followed, including the proper use of SOPs and applicable guidelines and regulations.

Resolve complaints (customer, union, etc.) promptly and comply with SOPs and applicable guidelines/regulations.

Utilization of GIS, and SAP (or related) applications.

Act as a point of contact for federal and state audits and investigations.

Monitor budget goals, control spending and overtime within approved levels.

Advise, provide, and/or assist in technical/safety training and development of employees and contractors.

Supervise employee productivity, including performance management of non-union direct reports.

Ability to design the best method of installation and estimate all costs associated with various pipeline installation projects.

Requirements

Knowledge of applicable systems (e.g., transmission, distribution, piping, storage, SCADA, customer service, etc.), SOPs, practices, procedures, federal/state/PUC regulations.

Exceptional skills in Microsoft software required compliance, and/or tracking applications and systems.

Strong planning, organizational, project, and systems management skills

Ability to effectively manage costs, personnel, and schedules.

Solid leadership skills, team building skills, written/verbal communications; able to manage conflict, problem-solve, motivate, and lead change.

Minimum of 5 years experience in gas distribution pipeline construction.

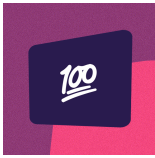
Supervisory or crew leader experience.

Understanding of PUC, CFR, and/or DOT regulations.

Demonstrated success in leadership role.

Demonstrated success in systems and project management.

Bachelor's degree in Engineering, Business, Management, or similar preferred, demonstrated related experience may be substituted for preferred education.



Construction Supervisor 7

Job summary

The [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) plans construction projects and oversees their progress along the way in a timely. Responsible for budgeting, organization, implementation, and scheduling of the project (New Lab) for Manufacturing of Power plant.

Responsibilities

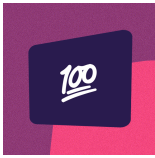
- Oversee and direct construction project from conception to completion
- Review the project in-depth to schedule deliverables and estimate costs
- Monitor compliance with building and safety regulations
- Coordinate and direct construction workers and subcontractors
- Select tools, materials, and equipment and track inventory
- Review the work progress daily and report to management
- Prepare internal and external reports about job status
- Plan to prevent problems and resolve any emerging ones
- Analyze, manage and mitigate risks
- Ensure quality construction standards and the use of proper construction techniques

Requirements

- Proven working experience in construction management
- Advanced knowledge of construction management processes, means, and methods
- Knowledge of building products, construction details, and relevant rules, regulations, and quality standards
- Understanding of all facets of the construction process
- Familiarity with construction management software packages
- Competent in conflict and crisis management
- Leadership and human resources management skills
- Excellent time and project management skills
- BS degree in construction management, architecture, engineering or related field

Construction Supervisor 8

Job summary



Under the direct supervision of the Construction Manager, the [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) is responsible for all construction management activities for projects of moderate to substantial complexity, in compliance with all relevant city, state, federal, and other appropriate regulations.

Responsibilities

Inspects and surveys properties.

Manages construction activities for assigned home repair projects and housing developments.

Consults with homeowners and assists them through the construction planning process. May assist as appropriate with the coordination of services for homeowners and the explanation of available assistance programs.

Prepares specifications and cost estimates using designated software.

Manages bidding and viewing process, reviews bids, and determines lowest qualified bidder.

Reviews and negotiates project specifications and costs with owners and contractors.

Negotiates project expectations, including timeline, with homeowners and selected contractors/developers as necessary.

Performs regular on-site construction monitoring, including progress and final payment inspections, and attends construction meetings as required.

Performs inspections of housing units for housing quality standards as well as assistance with scoping rehab and repair work.

Coordinates on-site communication between homeowner, contractor, and other relevant parties, to ensure timely, successful project completion.

Manages homeowner and contractor relationship toward project resolution. Projects may include complex situations involving challenging clients with underlying physical and mental health issues.

Assists in staff orientation and training.

Performs related work as required.

Requirements

At least two (2) years of full-time, or equivalent part-time, experience in construction, construction management, or a related field.

Construction Supervisor's license required.

Lead-safe work practices training and certification preferred.

Working knowledge of State building codes and regulations.

Detailed knowledge and understanding of construction and lead abatement practices, building methods, housing quality standards, sustainability, and energy conservation practices and methods.

Familiarity with construction-related requirements of federal and state housing programs preferred.

Strong communication, interpersonal, organizational, and customer service skills.



Previous work experience in a customer service environment and ability to effectively navigate difficult customer relations preferred.

Ability to operate desktop and mobile computing platforms, and a familiarity with specification writing software preferred.

Proficient computer skills required with Google Office and Salesforce software experience preferred.

Ability to occasionally work a flexible schedule, including nights and weekends, as needed.

Ability to exercise good judgment and focus on detail as required by the job.

Must have and maintain a current Massachusetts driver's license and vehicle is required (License must be maintained during employment.)

Appropriate educational substitutions may be made.

Construction Supervisor 9

Job summary

We are seeking a full-time [Construction Supervisor](https://100hires.com/construction-supervisor-job-description.html) who will lead teams at our location. Successful candidates must have at least 3 years of experience in the telecommunications industry. Strong project management skills and Cloud Based CRM Management (Google and Salesforce) are highly preferred! Candidate must be capable of working in all temperatures, climates, and weather conditions and be able to pass a background check and drug screen.

Responsibilities

Supervise all operations to ensure that all construction operations are completed to customer and industry specifications. This includes ensuring that all employees working on projects are working safely and productively.

Assign daily production to in-house and subcontract laborers and crews.

Requisition, assign, and track materials needed for daily operations.

Perform audits of construction operations to ensure work is being completed in compliance with project specifications and monitor safe work practices.

Resolve complaints with property owners in areas where our personnel is working.

Review daily production reports, and material usage sheets, keep track of work hours, and complete and maintain accurate "as-built maps" for areas built.

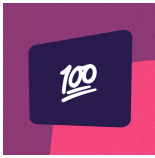
Reconcile all issued parts and materials daily to ensure accurate material usage counts.

Verify submitted Daily Production Reports for accuracy and approve recorded production for billing purposes.

Willingness to work shifts as assigned, including daily overtime when necessary.

Other duties as assigned.

Requirements



Possess a valid driver's license (class "C" minimum) or be eligible and willing to obtain the required license for the position (possibly class "B" - light commercial).

Provide verifiable evidence of experience in the CATV construction field and prior supervisory experience in construction or related field.

Must have 3 years of experience in the telecommunications industry.

Must have strong project management skills.

Must be able to pass background and drug screen.

Capable of working in all temperatures, climates, and weather conditions.

Able to perform the physical tasks required in this position for the entire assigned shift.

Construction Supervisor 10

Job summary

We are looking for Construction Supervisors to join our growing team!

Responsibilities

Work directly with our customers and their customers. Excellent communication and computer skills are necessary.

Schedule the workload for UG sub-contractors and in-house crews, keeping the customer's deadlines in mind.

Working with and understanding the requirements of the multiple municipalities of the area.

Must be able to track multiple projects with the understanding that you must be detail-oriented.

Work closely with team members to accomplish common goals, and complete work expeditiously.

Work closely with our customers, keeping them informed of the progress of each project daily. This will consist of data entry and email documentation.

Place material orders to keep stock operational.

Requirements

Must have a valid driver's license.

Must be committed to working safely. Compliance with company safety regulations is required at all times.

Ability to work unsupervised.

Familiar with the Directional Drilling process, setup, and method of placement.

Familiar with Aerial construction.

Solid communication skills, both written and verbal

The ability to lift 75 lbs.

The ability to work outdoors in a diverse environment.



Must be able to work on feet all-day
High school diploma or equivalent