



Chief Engineer 1

Job summary

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) will be responsible for the operation, repair, and maintenance of owner units, common areas, and central systems. The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) ensures guest, owner, and staff satisfaction and safety by providing timely responses to maintenance work orders, overseeing preventative maintenance plans, and ensuring courteous interaction and follow-up with owners and guests.

This Leader is responsible for maintaining individual residences, public areas, and colleague areas in good physical repair and maintaining an aesthetically pleasing quality. The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) will coordinate functions and activities with other department heads, guests, and owners as well as suppliers, contractors, the Board of Directors, and members of the local community as needed.

Responsibilities

Hands-on daily management and supervision of the Maintenance Department including scheduling, hiring, training, and coaching of staff.

Overseeing engineering operations and expenditures.

Collaboration with General Manager in preparing the annual budgets.

Daily inspections of units under maintenance.

Participating in walk-through with management to ensure residences, public areas, and heart of house areas are well maintained and preventative maintenance processes are in place.

Presenting recommendations for property improvements to General Manager.

Providing information to General Manager to determine the need of utilizing outside contractors.

Overseeing all capital construction and major maintenance projects.

Obtaining certificates and permits and setting up a renewal monitoring program.

Training and monitoring safe practices of staff.

Requirements

A minimum of three years experience in a leadership or supervisory role preferably in four or five-diamond hotel/condominium properties.

Knowledge of trade functions such as carpentry, cabinet making, furniture finishing upholstery, plumbing, pipe fitting, electricity, and masonry.

Strong written and oral communication skills.

Functional and productive skills using technology such as personal computers, smartphones, and software including



Microsoft Office. Familiarity with hotel property management systems, purchase order and procurement systems, and the ability to learn new software and related applications including work order and productivity systems.

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Job summary

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) is responsible for assisting with the operation maintenance service and repair of equipment as assigned. He/she is also responsible for participating in the preventative maintenance program handling guest requests and other work orders as assigned. He/she is also responsible for performing the job safely and efficiently and performing trade jobs such as carpentry, painting, plumbing, etc.

Responsibilities

Maintain timelines and work schedules by the preventive maintenance program

Check work orders and night reports for any assignment to be completed

Perform Preventive Maintenance work orders. For example:

Monitor and maintain all equipment

Maintain guestrooms using rooms preventive maintenance program

Change air-conditioning filters per the maintenance program

Give necessary maintenance to the pool, and keep chemicals in balance.

Check HVAC equipment; change filters, belts, and bearings and lubricate as necessary. Also, check for unusual noise or vibration, and adjust as necessary

Change or repair locks as needed

Perform general maintenance to guestrooms and public areas

Perform guest requests as assigned

Assist in all phases of repair work

Assist other engineering personnel as instructed by the supervisor

Maintain cleanliness and organization of the work area

Maintain the proper use, cleaning, maintenance, and storage of all tools. Handle chemicals for designated uses/surfaces

Ensure security of any assigned keys

All other duties as assigned

Requirements

Electrical: 3 years (Preferred)

PTAC and Pool (Required)



High school or equivalent (Preferred)

HVAC (Preferred)

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Job summary

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) functions as the Strategic Business Leader of the Engineering department. The position has overall responsibility for building and plant maintenance and protection, grounds landscaping and maintenance, guest and associate satisfaction, and the financial performance of the department. The position oversees the development and implementation of departmental strategies and ensures the implementation of the brand service strategy and brand initiatives.

The position ensures engineering operations meet the brand's target customer needs, ensures associate satisfaction, and maximizes the financial performance of the department. As a property manager develops and implements hotel-wide strategies that deliver products and services to meet or exceed the needs and expectations of the brand's target customers and property associates. Ensures long-term asset protection and effectively manages capital expenditures to maximize the return on investment to the owner and White Lodging.

Responsibilities

Understand the standards for budgeting and cost control

Communicates timely, clearly, and effectively to all stakeholders

Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, plans, and conclusions

Proactively follow specific departmental procedures in performing repair, maintenance, alteration, and installation work in a safe and neat manner

Comply with the latest insurance, local county, state, and federal government codes, laws, and requirements

Determine defects, troubleshoot malfunctions, take necessary corrective action, and record same following specific departmental procedures

Have knowledge of property, staff, and services with hours of operation

Carry out all reasonable requests by management

Initiate training of new department associates on equipment and the daily functions of the hotel

Delegate or coordinate shift staff duties

Identify and schedule repairing all mechanical failures including repair of appliances, HVAC, electrical, or plumbing; follow through of procedures on equipment maintenance where applicable as directed by management

Responsible for operating various hand and power tools in a safe manner

Follow safe working practices and conditions

Function as a member of the emergency organization team and become an expert on the life safety system

Be aware of fire, safety, and protection equipment/hazards



Responsible for the completion of preventive maintenance programs on guest rooms and equipment

Maintain positive public relations and a pleasant attitude with all guests and associates

Ensure all potential safety hazards are corrected

Delegate, supervise, and participate in all preventive and general maintenance programs by maintaining a room's maintenance strategy, scheduling preventive maintenance

Maintain tracking data check sheet and logs

Requirements

Strong Microsoft Office skills (Word and Excel - Outlook a plus)

Budgeting and cost control

Demonstrated ability to effectively communicate and teach engineering best practices to hotel management and property operations staff

Competent in the use of computer-based systems, including PMworks

Familiarity with White Lodging accounting, CAPEX, contract, and property management systems a plus

Excellent at managing priorities, heavy workloads, and substantial job-related task

Ability to listen, and to actively comprehend what others are saying

Possess the ability to read and use blueprints, diagrams, operations manuals, and manufacturer's specifications

Certified Pool Operator or able to be certified within six months

Licenses or certifications in specific trade a plus

Must have the ability to lead/supervise a minimum staff of 2

Ability to work in a team environment and interact with all levels of the organization

Excellent organizational skills to manage multiple project priorities simultaneously and function well under pressure

Leadership, technical, and administrative skills

Excellent verbal and written communications skills

Detail oriented; strives for excellence in all assignments

Goal-oriented, self-motivated, upwardly mobile

Professional demeanor and appearance

High School Diploma or equivalent

Progressive experience in hospitality Engineering or Facility Management, with at least three years of experience as a [Maintenance Engineer](https://100hires.com/maintenance-engineer-job-description.html) in a White Lodging Select Service hotel

Two 2 years of college or trade school equivalent in a mechanical, electrical, and/or technical disciplines a plus

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Job summary

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) manages all engineering/maintenance operations, including maintaining the building, grounds, and physical plant with particular attention towards safety, security, and asset protection. Accountable for managing the budget, capital expenditure projects, preventative maintenance, and energy conservation. Responsible for maintaining regulatory requirements. Leads the emergency response team for all facility issues.

Responsibilities

Supervises Engineering in the absence of the Director of Engineering.

Assists in managing the physical plant including equipment, refrigeration, HVAC, plumbing, water treatment, electrical, and life safety systems.

Maintains and operates equipment at optimum effectiveness, efficiency, and safety.

Establishes and manages an effective room maintenance program.

Ensures compliance with all Engineering departmental policies, standards, and procedures.

Manages department's controllable expenses to achieve or exceed budgeted goals.

Select and order or purchase new equipment, supplies, and furnishings.

Inspect and evaluate the physical condition of facilities to determine the type of work required.

Recommend or arrange for additional services such as painting, repair work, renovations, and the replacement of furnishings and equipment.

Supervises the day-to-day operations of Engineering.

Maintains accurate logs and records as required.

Assists in effectively planning, scheduling, and evaluating preventative maintenance programs.

Handles guest problems and complaints effectively.

Empowers employees to provide excellent customer service.

Displays leadership in guest hospitality by exemplifying excellent customer service and creating a positive atmosphere for guest relations.

Requirements

High school diploma or GED; 4 years experience in the engineering and maintenance or related professional area; technical training in HVAC-R/electrical/plumbing.

2-year degree from an accredited university in Building and Construction, Engineering, Mechanics, or related major; 2 years experience in the engineering and maintenance or related professional area; technical training in HVAC-R/electrical/plumbing.



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Job summary

Our [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) helps keep them that way by working with the brightest minds from around the globe to help test and implement the newest technology and work practices to meet the demands of a changing market.

We have a passion for learning and evolving, it's how we have helped define ourselves as leaders in the industry. Let's work hard, have fun, and make history!

Responsibilities

- Operate independently with limited direct management.

- Act as an escalation point for all facilities-related issues.

- Oversee operation and management of routine and emergency services on a variety of critical systems such as switchgear, generators, UPS systems, power distribution equipment, chillers, cooling towers, computer room air handlers, building monitoring systems, etc.

- Drive projects with moderate complexity.

- Perform root cause analysis of equipment failures.

- Provide training and guidance to Engineering Operations Technicians and responsible for working with [Facility Manager](https://100hires.com/facility-manager-job-description.html) (FM) to set team culture.

- Responsible for drills that are building-specific and identifying team/individual areas for improvement. Also responsible for working with FM to help improve on the identified weakness.

- Create and deploy to ensure compliance with new standard practices for Engineering Operations Technicians and vendor support teams.

- Establish building performance benchmarks, conduct analyses, and prepare reports on all aspects of critical facility operations and maintenance.

- Communicate complex technical information to a non-technical audience.

- May assist in the design and build-out of new facilities.

Requirements

- Technical training or degree in a relevant field (for example: electrical, mechanical).

- 5+ years of electrical or mechanical experience.

- 4+ years of data center or mission critical facilities (example: hospital, military facility, public safety facility, etc.) experience.

- 5+ years of experience MS Office Suite experience.



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Job summary

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) will install, operate and maintain transmitter RF systems for proper operation within FCC, FAA, Federal, State, local, and university compliance with minimum broadcast interruptions or downtime of WOSU's 8 broadcast transmitter facilities. Monitors radio engineering budget and may supervise part-time maintenance staff. Advises station and university personnel on technical options available to solve problems or to facilitate new projects. Supports technical and engineering needs in radio and TV engineering as needed. The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) will report to the Director of Engineering.

Responsibilities

Research, Develop, and make recommendations for the design, repair, construction, modification, and installation of radio transmitters, interconnections, and studio equipment.

Assists in the development and monitoring of the annual operating budget for radio engineering.

Assists in the development and monitoring of capital project budgets.

Acts as Chief Operator as required by Federal Communications Commission (FCC) regulations.

Responsible for station logs, EAS logs, license renewals, public file technical requirements, etc.

Represents Radio engineering at internal and external meetings

May supervise part-time maintenance engineers.

Requirements

Bachelor's Degree in Electrical Engineering or related field or equivalent combination of education and experience.

Five years' experience maintaining digital and analog radio broadcast equipment and related IP-based equipment.

Diagnose and troubleshoot highly complicated broadcast systems and equipment, including the ability to troubleshoot to component level when appropriate.

Experience researching, recommending, and purchasing radio broadcast equipment.

Demonstrated ability to work constructively with colleagues and engineering staff in a creative, collaborative, innovative, respectful, multi-unit, multiple-project environment, delivering results with high standards.

Outstanding verbal and written communication skills, including the ability to work well with diverse personalities and varying levels of engineering and technological knowledge/experience.

Interest and willingness to keep abreast of industry trends and engage in practical learning in related areas.

Ability to lift to 50 pounds and must be able to climb ladders and crawl on floors to access broadcast equipment and systems.

Must have a valid driver's license and good driving record for regular travel to remote broadcast transmission sites within



Ohio in all types of weather conditions.

Ability to be on Call 24/7/365.

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Job summary

We are seeking a [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) for our expanding workforce. Opportunities for career advancement, excellent benefits, and long-term stability are some of the advantages of our growing, employee-focused company.

Responsibilities

Plan, direct, or coordinate the operations of public or private sector organizations, overseeing multiple departments or locations.

Duties and responsibilities include formulating policies, managing daily operations, and planning the use of materials and human resources.

Usually manage through subordinate supervisors.

Working at the customer's site with government personnel to ensure program success.

Manages and coordinates organization, branch, plant, or department operation strategies and activities.

Collaborates in the development and implementation of organization policies, practices, procedures, and attainment of operating goals.

Reviews, analyzes, and prepares reports, records, and directives, and confers with managers/supervisors to obtain data required for planning activities, such as new commitments, the status of work in progress, and problems encountered.

Assigns, or delegates responsibility for, specified work or functional activities and disseminates policies and objectives to supervisors/staff.

Requirements

Minimum 20 years of combined aviation and management experience.

At least 3 years of experience providing guidance and direction to lower-level technical/engineering managers, and providing technical support on advanced engineering issues.

MS/MA Degree in relevant technical field.

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Job summary



The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) is responsible for the overall supervision of the engineering department within the facility assigned. These duties include but are not limited to the installation, repair, and maintenance of the facility equipment. The oversight and upkeep of the physical plant, including grounds, utility services, HVAC, plumbing, electrical system, electronic equipment, yard, and pavement upkeep in the best manner possible for the safety and health of all concerned, and coordinate these activities as needed.

The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) oversees the implementation and documentation of site safety plans and all Able Engineering Services operational standards and guidelines as well as site-specific standards, policies, and procedures relating to the engineering department.

Responsibilities

Provides supervision and is responsible for the implementation of all preventive maintenance and repair operations at the facility. Schedules emergency repair activities according to priority and the abilities of assigned personnel.

Provides technical advice, encouragement, and instruction to subordinates in such areas as electric theory, mechanical systems, hydraulic systems, and safety procedures.

Performs equipment inspections, noting equipment condition, ensuring that proper maintenance is being performed by Able Engineering standards.

Responsible for the implementation of the quality assurance program for all work performed by the department.

Direct or participate in various facility programs and committees relating to assigned responsibilities such as safety, disaster, fire, pollution control, and civil defense.

Formulates, recommends, and implements site-specific policies and procedures to improve the facility's physical plant and operations.

Develop a plan and/or procedure for controlling, labeling, recording estimated life expectancy, maintenance, and inspecting all capital and non-capital equipment within the facility. This plan includes a long-term engineering capital plan.

Recommends equipment purchases to replace obsolete equipment items and provides assistance in formulating long-range equipment replacement requirements and coordinates actions with contractors.

Assists in the development and implementation of operating and extraordinary expense budgets as required.

Plans and schedules services of the department. Establishes standards and work methods; takes steps to assure quality and quantity of performance and evaluates results. Establishes plans for improving departmental work emphasizing efficiency and economy.

Communicates policies and procedures and discusses job problems, and employee concerns with supervisors and employees. Encourages development of habits and attitudes for improved performance and good employee attitudes.

Direct, train, evaluate, and counsel all engineering personnel.

Ensures that general safety, and fire prevention regulations are enforced, and safe working habits are promoted throughout the facility. Ensures that all shop equipment is properly maintained and conforms to safety standards.

Promotes good housekeeping principles and supervises housekeeping details.



Responsible for ensuring that the building systems are operated most efficiently and effectively especially as it relates to utility consumption and environmental responsibility. Implement a systematic program to promote energy awareness and conservation within the facility. Champion energy conservation programs to achieve maximum results from tenants and staff.

Maintains an ongoing self-improvement program to keep abreast of new equipment, standards, codes, and maintenance procedures.

Document and facilitate punch list and support building turnover.

Requirements

5+ years progressive operations experience preferred. Experience that is commensurate with the specific facility for the position of Chief Engineer.

Prior experience in building startup and commissioning process

Experience in JACHO Compliance or similar accreditation compliance standards preferred

Highest-level relevant state/local license for Stationary Engineer and/or HVAC, plus universal level refrigerant recovery license

BOMA accredited courses desirable

High-rise Fire Safety Director, Haz-Mat Certification, Indoor Air Quality Certification, LEED Certification preferred

Certification meeting OSHA ACM awareness training requirements as required

Working knowledge of energy conservation required, formal training preferred

Strong oral and written communication skills

Strong employee relation skills, coaching, and training skills

Proficiency with MS Word, Excel, and Outlook

Detailed oriented and record keeping skills

Computer skills and building automation systems experience required

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Job summary

The ultimate mission of the [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) will be to lead the Engineering team to drive our guests' satisfaction by exceeding their expectations. The position is primarily responsible for maintaining the building, grounds, and mechanical equipment with particular attention toward safety, security, and asset protection. In addition, the role is accountable for vendor oversight, departmental budget, and overall property preventative maintenance programs.

Responsibilities



Responsible for all Engineering employees including hiring, training, scheduling, and evaluations

Conducting walk-throughs and assessing the safe and efficient maintenance and operation of the physical structure of the hotel, all mechanical, electrical, HVAC systems and any other related equipment

Ensure that all projects, routine maintenance, repairs, and replacement projects are completed in a timely fashion and according to brand standard and all applicable build codes

Obtain and present cost effective proposals for maintaining or repairing all systems throughout the hotel

Perform guest response and preventive maintenance work orders as necessary

Schedule work in accordance with preventive maintenance program in rooms and public space with all other departments to ensure limited guest impact

Ensure that all Life Safety equipment and systems are inspected, tested and certified per code and any applicable brand standards

Assessing critical situations (fire, natural disasters, major mechanical malfunctions, etc) and facilitating an immediate and appropriate response

Maintaining effective preventative maintenance and work order programs through the utilization of electronic systems (Quore, PM Works, or brand specific programs)

Organize materials, tools and equipment to perform daily assignments

Maintain cleanliness and organization of the work area at all times

Maintain the proper use, cleaning, maintenance, and storage of all tools

Handle chemicals for designated uses/surfaces in accordance with Safety Data Sheets

Ensure key security program is in place and adhered to

Ensuring property grounds are maintained

Requirements

High school diploma or GED and 3 years of experience in the area of maintenance

Hospitality experience is preferred

Basic Computer skills required to include processing emails, basic spreadsheet manipulation, and database/systems navigation including familiarity with Microsoft Office (Outlook, Excel, and Word)

Must know: Methods, and materials used in general building maintenance, carpentry, plumbing, building and electrical units, and HVAC

Must possess or have the ability to obtain a certified pool operator license

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Job summary



The [Chief Engineer](https://100hires.com/chief-engineer-job-description.html) is responsible to maintain and supervise the overall maintenance operations for the related buildings associated with the property including, refrigeration, heating, plumbing, heating and cooling plant operations, energy controls and efficiency, etc., maintaining standards as required.

Responsibilities

Provides professional and courteous guest service at all times.

Supervises maintenance operations for the property center, including but not limited to refrigeration, heating, plumbing, water treatment, preventative maintenance, Hotel front and back of house spaces, A/C units, ice machines, lighting, kitchen equipment, emergency generators, water softeners, switch rooms, roof exhausts, electrical substations, fire and life safety systems, and other systems and equipment owned, leased or managed by the property.

Monitors utility consumption on a prescribed basis.

Ensures that all purchased services, electrical, plumbing, cleaning, etc. are performed in a manner that exceeds guest expectations.

Supervises assigned employees: hiring, terminations, performance evaluations, and development.

Ensures all projects are completed according to specifications and are completed on time.

Works closely with other departments to ensure coordination of life safety initiatives, project activities, and guest services.

Aids and instructs employees in scheduling work, ordering the material, and completing assignments by a specified date.

Meets with architects to discuss blueprints, contacts contractors to submit bids for new projects and meets with construction supervisors to discuss different phases of work.

Works with General Manager to obtain bids and contracts for all items placed under a maintenance agreement as well as landscaping and snow removal contracts.

Develops and maintains an ongoing maintenance program for guestrooms, event spaces, restaurants, back-of-the-house spaces, kitchens, and all property equipment.

Performs inventory and purchasing duties as required.

Works with General Manager to develop department budgets.

Maintains cleanliness of grounds and attractiveness of landscaping.

Ensures cleanliness and orderliness of all work space and storage areas.

Complete projects as determined by General Manager.

Other duties as assigned,

Requirements

Technical Skills: We require a minimum of 5 years of previous building maintenance leadership experience required.

Prior hotel/resort maintenance experience in a full-service luxury or boutique environment is required. Appropriate



licensure is required.

Leadership and Management: Demonstrated understanding and practice of motivational management techniques. We require 5 years of proven leadership experience.

Customer Service and Professionalism: Proven experience serving as a role model and setting the standard for all staff to maintain high-quality and consistent customer service.

Problem-Solving, Quality Control, and Priority Assessment: Must evaluate current practices and processes; immediately recognize potential areas of conflict; and initiate ways to improve current business methods, quality of products, and services provided.

Communication: Commitment to details both verbally and non-verbally and ability to encourage cooperative and consistent levels of communication with the kitchen staff, front-end staff rooms division management, other senior management, and ownership. Must understand instructions, read written company information, and communicate with little or no additional direction.

Interpersonal Relationships: Ability to adapt to different personalities of guests, staff, and outside vendors without losing focus. Must possess high professional ethics and avoid extreme familiarity or conflicts with others.